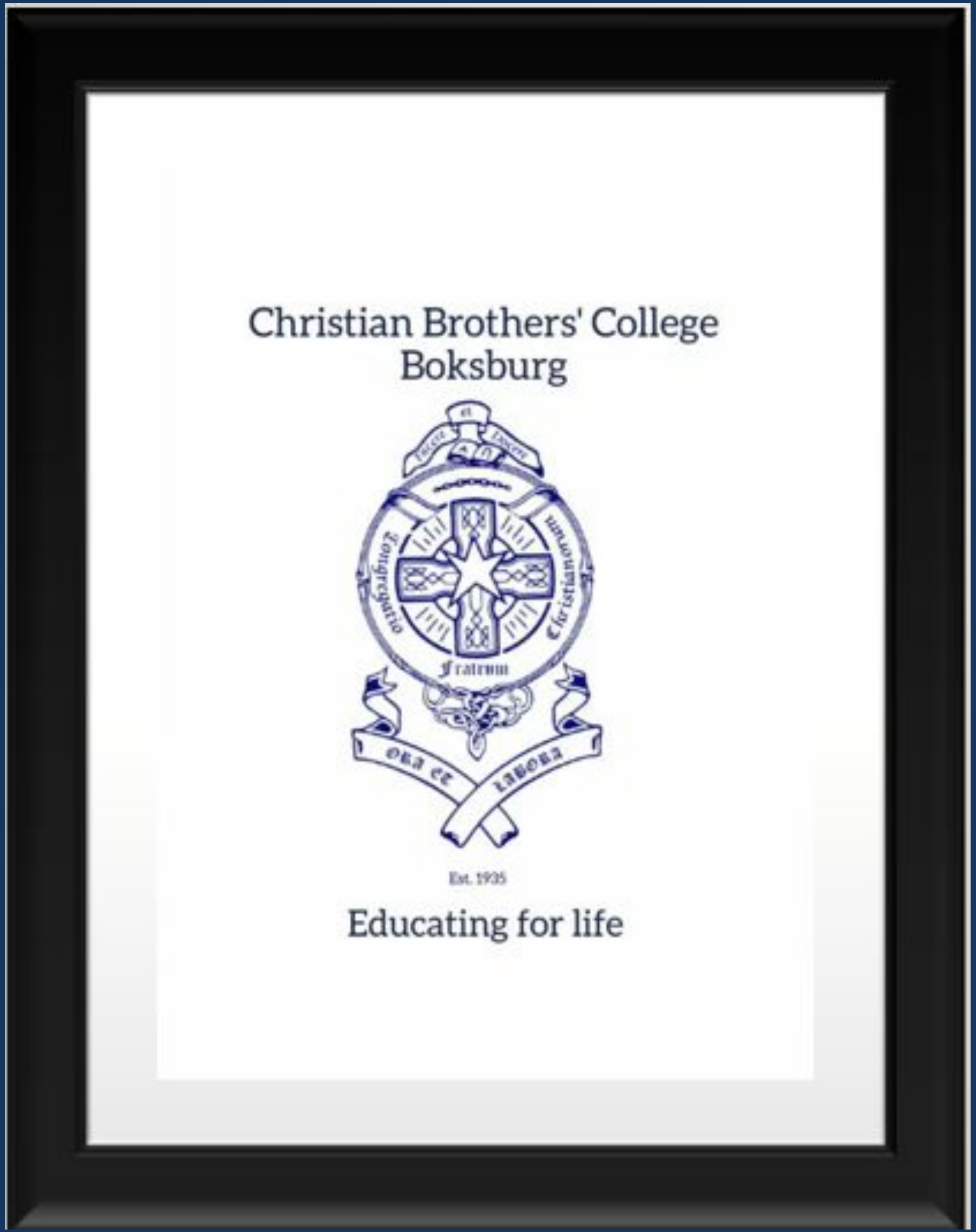
CHAIRMAN'S REPORT

Parent College Partnership (PCP)

CBC Boksburg

Reporting period
August 2025 to August 2026

Service • Partnership • Stewardship



Executive Overview

A year of practical delivery, community engagement and responsible stewardship

R 376,439.98	R 366,352.76	R 10,087.22	R 209,394.23
Total income	Total expenditure	Annual surplus	Closing cash plus stock

CHAIRMAN'S ASSESSMENT

- Balanced programme combining community engagement with tangible improvements to the school environment.
- Positive financial result, with income exceeding expenditure and combined cash plus stock increasing.
- Next-cycle focus: protect working capital while structuring funding for future capital priorities.

KEY MESSAGE

The PCP maintained a visible presence across learner, parent and staff touchpoints while investing materially in the school environment.

Mandate and Purpose

Why the Parent College Partnership exists

1 **PARTNERSHIP**

Strengthen constructive collaboration between parents and the college.

2 **PRACTICAL SUPPORT**

Mobilise volunteers, hospitality and hands-on assistance.

3 **COMMUNITY**

Build connection across learners, families and staff.

4 **STEWARDSHIP**

Apply funds and resources responsibly to agreed priorities.

Activities and Achievements

Visible delivery across facilities, learners, families and staff

FACILITIES

Hut refurbishment • Jungle gym contribution • Lost and Found support • Office refurbishment

LEARNERS & FAMILIES

Heritage Day • Orientation • Information evenings • Shrove Tuesday • Popcorn Day • PJ Day hot chocolate • Farm breakfast

STAFF SUPPORT

Year-end lunch set-up and décor • New-staff cocktail hospitality

Financial Performance

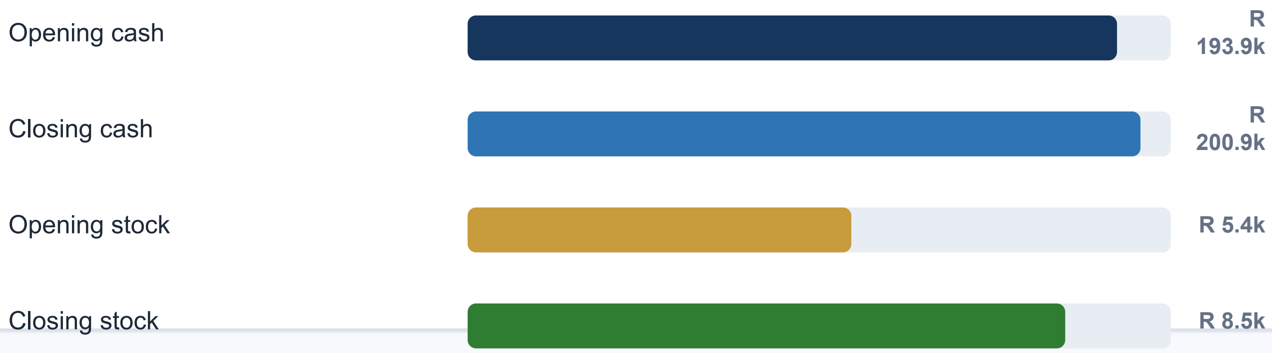
Summary for 1 August 2025 to 31 August 2026

R 199,307.01	**R 376,439.98**	**R 366,352.76**	**R 209,394.23**
Opening cash plus stock	Income	Expenditure	Closing cash plus stock

R 10,087.22 annual surplus

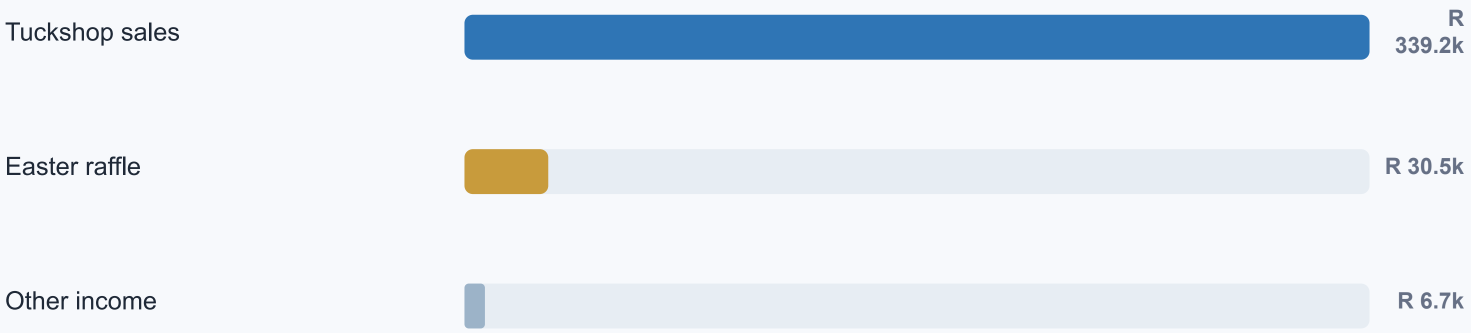
The closing position improved by 5.1% compared with opening cash plus stock.

Movement in closing position



Income Composition

Tuckshop sales remain the principal income engine



90.1%

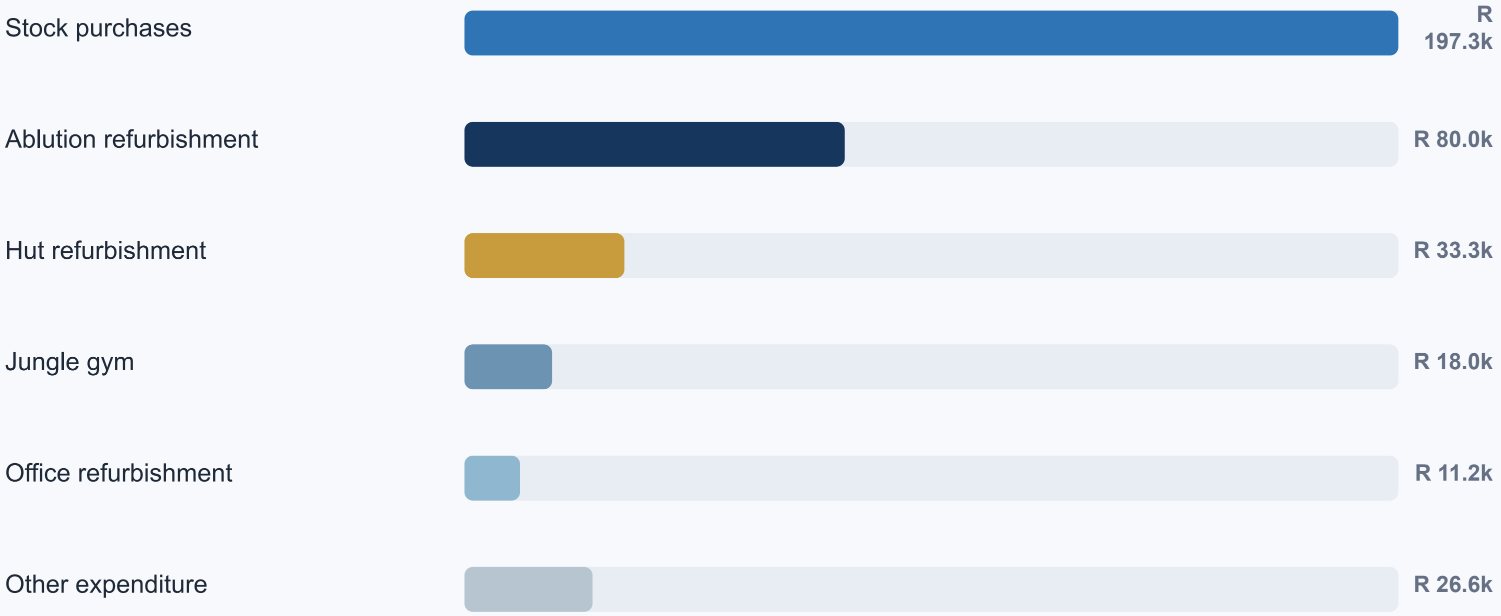
of total income generated by tuckshop sales

OPERATIONAL PRIORITIES

- Disciplined stock management and regular stock counts
- Periodic pricing and gross-margin reviews
- Documented cash controls and reconciliations
- Volunteer continuity and succession planning

Expenditure Composition

Operating stock and facility investment dominated expenditure



38.9%

of expenditure invested in facility-related projects

R 142,510.00

Financial Stewardship and Control

Recommended governance priorities for the next cycle

MONTHLY CLOSE

Reconcile cash, bank and stock records with documented review.

BUDGET CONTROL

Separate operating activities from capital projects and report variances.

PROCUREMENT

Apply approval thresholds and retain quotations, invoices and proof of payment.

STOCK ASSURANCE

Perform periodic counts and investigate inventory and margin variances.

RESERVES

Protect working capital and designate funds for approved future projects.

Principle: the positive closing balance should not be treated as fully available for immediate capital expenditure.

Priorities for 2026/2027

A phased, governed approach to sustainable delivery

BACK-GATE SHELTER

Confirm need, scope, quotations, approval and funding plan.

NEAR-TERM

MAIN TOILET SPLIT

Define scope and cost, then support with phased fundraising and formal governance.

LONG-TERM

TUCKSHOP SUSTAINABILITY

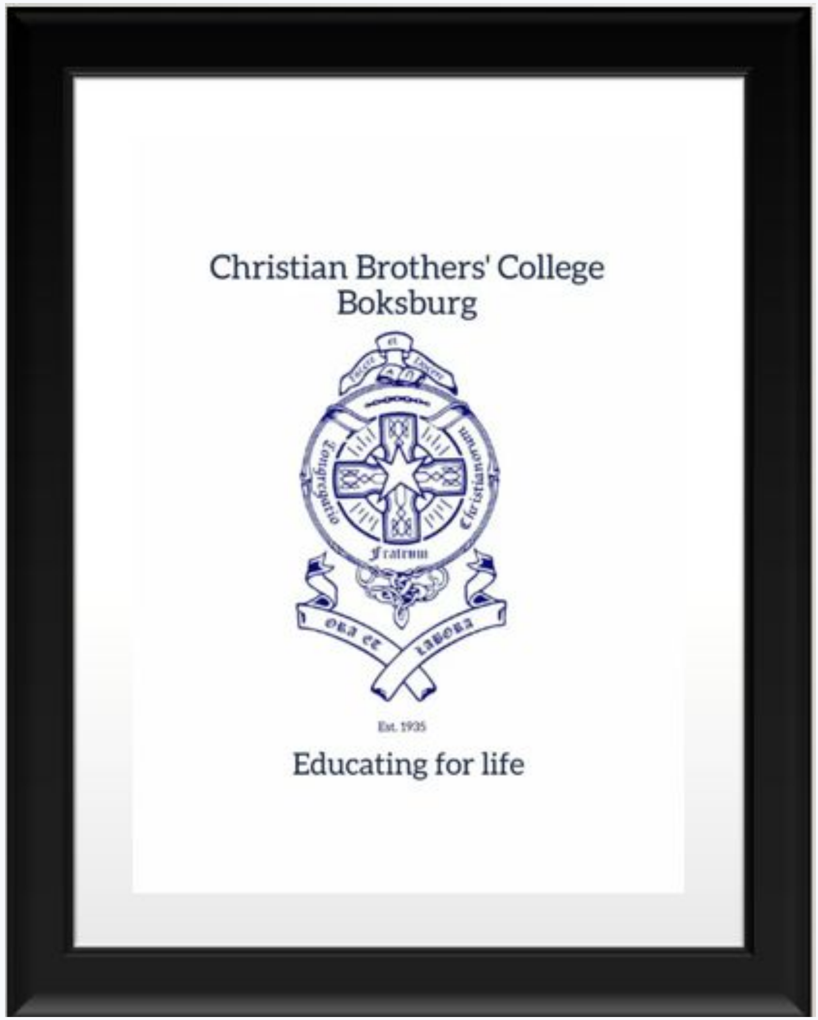
Protect stock, pricing, controls and volunteer continuity.

ONGOING

ANNUAL ENGAGEMENT PROGRAMME

Publish a coordinated calendar with accountable leads and indicative budgets.

START OF CYCLE



Delivery Framework and Key Risks

A repeatable governance cycle for each initiative

DEFINE → COST → APPROVE → FUND → DELIVER → CLOSE

KEY RISKS AND RESPONSES

Income concentration	Monitor tuckshop performance monthly and diversify selectively.
Capital cost escalation	Use multiple quotations, contingency and phased approval.
Volunteer capacity	Allocate deputies, document plans and balance workloads.
Control gaps	Strengthen evidence, segregation of duties and monthly review.

APPRECIATION

Thank you for a year of collaboration, service and positive contribution.

SERVICE
PARTNERSHIP
STEWARDSHIP

The achievements recorded in this report reflect shared purpose, committed volunteers and a collective focus on the wellbeing of the CBC Boksburg community.

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